

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



DRAFT MINUTES
HPC Ordinary Meeting 4th June 2018
Jubilee Hall 7.30pm

Attendees:

| | |
|---------------------------|--------------------------------|
| Cllr P. Crispe (Chairman) | Cllr R. Thorne (Vice Chairman) |
| Cllr C. Herbert | Cllr T. Reynolds |
| Cllr A. Butterfield | Cllr M. Fearn |
| Mrs J. Allen ~ Clerk | |

Members of the public: 11

1. Apologies for Absences

Apologies were accepted for Cllr K. Talbot who had prior work commitments.

2. Disclosure of other business

None

3. Declarations of any Pecuniary and or Prejudicial Interests

None

4. Adjourn meeting for Public Questions

The meeting was adjourned for public question time – a total of 10 questions were raised:

In this time various complaints were also received from several different members of the public advising that they felt Redrow had made a considerable amount of revenue from the development of St Andrew's Park and yet very little of the assurances made had so far been met.

- i. Request for an update on the permissive path at Whitings Farm. The Chairman advised he was awaiting further information on this matter. Cllr T Reynolds also advised that he believed that the Tarmac representative of the Halling Community is also looking into this.
- ii. Clarification if the works entrance, on Pilgrim's Road, is likely to be used for alternative purposes, such as the lodges which have been suggested could be built next to the Blue Lake. The Chairman advised that he had received no such plans, and if / when these are produced he would advise accordingly so this may be discussed in a meeting.
- iii. Update on repairs to the foliage circle of Vicarage Close. It was also commented that there were no signs to inform foreign / lost lorries that this close is not a cut through to the motorway to prevent further damage to the foliage circle. The Chairman advised that this matter would be discussed further in point 17, however he also agreed that a sign might be a good idea and the Council would investigate accordingly who might be able to erect one of these.
- iv. Confirmation if the rumours that the 'Working Men's' club in Halling has been brought via Redrow were correct. Cllr R. Thorne advised that these rumours were not true. He understood that the club signed a new tenancy in 2017 with Cemex guarantying a fixed rent for the next 5 years and that there was 24 years remaining on the lease. (Cemex being the land owners for the club and the allotments).
- v. Clarification if the Cemetery will be cleared from weeds and greenery, as the work to tackle the overgrown greenery in the churchyard has already been undertaken. The Chairman advised that this point would also be discussed in item 14.
- vi. Confirmation if the Council would be addressing the flooding on the A228 between Snodland and Upper Halling. Cllr M Fearn advised that this road sadly belongs to Tonbridge and West Malling.

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- vii. Clarification if St Andrews Leisure needed planning permission for the access road joining Pilgrim's Road. Cllr M Fearn advised that because this work access is on private land St Andrew's Leisure do not need planning permission.
- viii. Clarification of what is going to happen to the land purchased via St Andrew's Leisure from Redrow on the old substation site and adjacent to Formby Terrace. The Chairman advised that planning permission for the flats had been rejected, he therefore understood that there is now a proposal in place for an additional two houses next to Formby Terrace and three houses on the old substation plot. He also advised he understood that the crossing would be moved in conjunction with this work.
- ix. Confirmation, following a discussion with Jackie De Cruse, if Halling Parish Council were going to officially start using social media websites. The Chairman advised that this too was going to be discussed later in the meeting.
- x. Verification if the Parish Council were aware of any further housing likely to be built in Halling. Cllr C. Herbert advised that following Medway Council's development plans and a meeting he had recently attended that it was aware that there could be plans in place for an additional 50 odd houses to be built on the other side of the A228.

5. Reconvene meeting

Public question time closed at 7.48pm and the meeting reconvened.

6. Minutes of Parish Council meetings

It was resolved that the minutes of the HPC meeting held on 8th May 2018 were submitted and it was agreed that section 6, point "v" needed to be amended to show 'site office' instead of 'sales office' before the minutes were to be approved.

Cllr R. Thorne's proposal was seconded via Chairman and the motion was AGREED, with 5 voting in favour and 1 abstention

7. Matters arising from the minutes not on the agenda

None

8. Planning Applications since the last meeting

In Cllr K. Talbot's absence Cllr R. Thorne informed the meeting of 5 planning applications that had been made since the last meeting.

MC/18/1275 ~ Halling Primary School

No objections made

MC/16/4947 ~ 8 Chapel Houses

No objections made

MC/18/1427 ~ 6 The Limes

No objections made

MC/18/1404 ~ Land rear of 87 Kent Road (access via Essex Road)

Cllr R. Thorne advised that upon receipt of this application that he had concerns in regards to the privacy of the neighbouring properties and the lack of parking. He therefore proposed to raise an objection which was seconded via Cllr T. Reynolds, the motion was AGREED, with 5 voting in favour and 1 abstention.

MC/18/1609 ~ 20 Essex Road

Cllr R. Thorne advised following receipt of this application to construct a garage to the rear that he was speaking further to Medway Council in regards to this

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9. Estate Matters since the last meeting

Cllr A. Butterfield advised that she had been working alongside The Chairman, and that they had met at the Marsh to discuss the clearing of the foliage from the public footpaths. She confirmed that currently arranging for three separate quotes for clearance and would report back shortly.

It was also reported that Cllr A. Butterfield had arranged two further meetings with separate playground equipment manufacturers to arrange for initial quotes prior to the public consultation to be discussed in item 16. In addition to this Cllr A. Butterfield advised that she was now in regular contact with Ms Murphy, who maintains the public areas, and that she was also arranging for a training course on the maintenance of playground equipment.

10. To appoint a Social Media Working Group

It was unanimously decided that all members of the Council should be involved with the "Social Media Working Group", which would also involve the Council's webmaster in its discussions and present a report to a future meeting of the Parish Council.

11. Halling Parish Council email addresses

The Chairman informed the meeting that the Council were discussing with the webmaster changing the Parish Council website domain to a 'gov.uk' website address. It was also advised that instead of using private mobile telephone numbers for the Councillors and personal email addresses, that the Council were looking to set up Government email address for each member of the Council.

12. Parish Council Vacancies

The Chairman advised that the recently created vacancies, along with the older ones would be highlighted on the Council Noticeboards, in the Halling View and on the Council's website.

13. Freedom of Halling

It was proposed via the Chairman, seconded by Cllr. C Herbert and unanimously resolved that (1) and Extraordinary Meeting of the Parish Council be convened to consider granting the 'Freedom of Halling Parish to Mr. Leslie Hitchcock, and (2) subject to the agreement of (1), a scroll be commissioned to be presented to Mr. Hitchcock at a function to be organised for that purpose.

14. Community Payback team

It was advised via Cllr C. Herbert, that following receipt of a letter from the church warden, requesting a possible donation towards the £400 balance to enlist services of the Community Payback team to upkeep the cemetery and surrounding areas, that this plea be held in abeyance until the Council receive further information as to why the Community Payback team are now charging for this resource.

Cllr M. Fearn advised that he is aware that the neighbouring Parish at Cuxton do make a contribution for these services but he was awaiting a response from the company directly as to why this money was suddenly chargeable and what the value for money the Parish would expect to receive.

15. Installation of new play equipment on the Upper Recreation ground

Cllr A. Butterfield advised, following on from point 9, that her appointments with the two further playground equipment manufacturers were booked for next week. She also advised that speaking with all the playground suppliers that they were all happy to attend a public consultation along with their plans for the proposed equipment.

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Cllr R. Thorne suggested that there should maybe be two meetings arranged to discuss the quotes and suggested placing an advertisement in the next edition of the Halling View to advertise the meetings.

The Chairman proposed the first meeting to be held at the Jubilee Hall on Friday 13th July 2018 which was seconded via Cllr A. Butterfield and the motion was unanimously agreed.

16. World War Commemorations 2018

Cllr C. Herbert proposed holding a World War Commemoration event day at the Community Centre on Sunday 11th November 2018, this was seconded via Cllr R. Thorne and the motion was unanimously agreed.

17. Update on the repairs to the fencing circle at Vicarage Close

Cllr M. Fearn advised the meeting that following discussions with Medway Council that he had been informed that unfortunately there was no money in Council's budget for repairs to take place to the fencing circle. Medway Council had informed Cllr M Fearn that they had obtained three separate quotes for repairs, all of which were totalled over £3,500 each.

Cllr M. Fearn suggested that the Parish Council might be able to obtain cheaper quotes for repairs and that he would be discussing this matter further with Cllr A. Butterfield, he also suggested arranging an informal meeting at the circle to discuss parishioner's perceptions directly with them.

18. Responses to Public Questions

The Chairman advised that following the last meeting on the 8th of May, where in the public question time it was suggest that Parishioners would like quicker feedback to the questions raised, that he would like to invite the Parishioners to submit their questions one week before the next meeting in order that the Parish Council may be able to come back to with answers either in the meeting (if possible) or if not within a quicker timeframe. Advertisements prompting questions before the meeting will be added onto the Parish Council website and in the Halling View with questions accepted in email or letter format.

The Chairman's proposal was seconded via Cllr C. Herbert and the motion was unanimously agreed.

19. SLCC (Society of Local Council Clerks) membership renewal

It was proposed via Cllr T. Reynolds to renew the SLCC membership for the Clerk at a cost of £50 for the year, this was seconded via Cllr R. Thorne and the motion was unanimously agreed.

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20. Receipts and Payments

PAYMENTS MADE SINCE LAST MEETING ON 08/05/2018

| <u>Date Paid</u> | <u>Cheque No/Folio</u> | <u>Creditor</u> | <u>Details</u> | <u>Net Amount</u> | <u>VAT</u> | <u>Amount Paid</u> | <u>Notes</u> |
|------------------|------------------------|--------------------------|---|-------------------|------------|--------------------|---------------------|
| 11/05/2018 | 1127 | CPRE | CPRE Membership Renewal | £ 36.00 | | £ 36.00 | |
| 21/05/2018 | 1129 | Lorraine Murphy | Litter Management for April | £ 203.58 | | £ 203.58 | |
| 25/05/2018 | 1130 | SSE (Southern Electric) | Closing bill from Electricity at Fire Station | £ 3.90 | | £ 3.90 | |
| 01/05/2018 | S/O | Halling Community Centre | Parish Council Office Rent | £ 275.00 | | £ 275.00 | |
| 01/05/2018 | S/O | MHS Homes | Garage rent for Council Equipment | £ 41.16 | | £ 41.16 | |
| 31/05/2018 | 1131 | Jenny Allen | Clerk Wages for May 2018 | £ 861.02 | | £ 861.02 | |
| 31/05/2018 | 1132 | Lorraine Murphy | Litter Management for May | £ 203.58 | | £ 203.58 | * CHQ NEEDS SIGNING |
| 04/06/2018 | 1133 | Clive Stanley | Webmaster services for May | £ 63.00 | | £ 63.00 | * CHQ NEEDS SIGNING |
| TOTALS | | | | £ 1,687.24 | | £ 1,687.24 | |

RECEIPTS RECIEVED SINCE LAST MEETING ON 08/05/2018

| <u>Date Received</u> | <u>Method</u> | <u>Creditor</u> | <u>Details</u> | <u>Amount Paid</u> | <u>Notes</u> |
|----------------------|---------------|---------------------------------------|---|--------------------|---|
| 11/05/2018 | Cash | Halling Youth Club | Use of photocopier | £ 0.50 | |
| 11/05/2018 | Cash | Remaining balance from John May Grant | Balance from grant Roni obtained for Tom Bailey | £ 30.00 | |
| 11/04/2018 | BACS | Medway Council | Precept 2018 / 2019 | £ 58,224.00 | (Only received bank statement to confirm receipt of payment on 21/05/2018). |
| 25/05/2018 | Cash | Halling Youth Club | Use of photocopier | £ 1.00 | |
| 30/04/2018 | BACS | Natwest Bank | Interest on Reserve Account | £ 1.37 | (Only received bank statement to confirm receipt of payment on 21/05/2018). |
| TOTAL | | | | £ 58,256.87 | |

It was proposed via Cllr A. Butterfield, seconded via Cllr. C Herbert the tables be noted and the payments confirmed. This motion was unanimously agreed.

21. Any Other Business (No votes may be taken)

None

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22. Date of next meeting

The Chairman advised that the next ordinary Parish Council meeting will be held on Tuesday 10th July at 7.30pm at the Community Centre, with an extra special meeting held before hand on Tuesday 26th June 2018.

The meeting finished at 8.32 pm

The next ordinary Parish Council meeting will be held on:

| | | |
|--|---------------|-------------------------|
| Tuesday 10th July 2018 | 7.30pm | Community Centre |
|--|---------------|-------------------------|

DRAFT